

Notice

ORCPP Notice

ORCPP Bid/RFP

Salem, City of (ORCPP)

Salem Convention Center Kitchen Improvements

Only Manual Bids Allowed

**Issued By**

Salem, City of (ORCPP)
471 High St. SE
Salem, OR 97302

Contact: Mary Kopp
Phone: 1 (503) 588-6211
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Email: mkopp@cityofsalem.net

Issued For

Salem, City of (ORCPP)
471 High St. SE
Salem, OR 97302

Attachments Exist

Organization Attachments Do Not Exist

Documents for Purchase Do Not Exist

Notice # KS0043-189173.1-19
Addendum # 2
Publish Date & Time 06/18/2019 4:02 PM
Closing Date & Time 06/25/2019 2:30:00 PM
Time Zone Pacific Time

All dates are mm/dd/yyyy

Company Name _____
Address _____
City _____ State _____ Zip Code _____
Contact Name _____
Phone _____ Fax _____
Email _____
FID (Federal Business Number) _____
Resident Bidder Yes No FID _____
(Do not enter SSN)

Addendum #2 Substitution request approval and revised drawings.

Addendum #1 Changing Bid Closing/Opening Date.

Offerer Comments**Notice Summary**

CITY OF SALEM, OREGON
PUBLIC WORKS DEPARTMENT

INVITATION FOR BIDS NO. 189173
and
MANDATORY PREQUALIFICATION PROCESS
for
COMMERCIAL KITCHEN CONTRACTORS
for the
Salem Convention Center Kitchen Improvements Project
March 2019

The City of Salem is seeking to prequalify contractors for the Salem Convention Center Kitchen Improvements Project. The work will include the office and field work required to construct improvements to the catering kitchen and catering staging areas in the Salem Convention Center. The associated work in the contract includes but is not limited to reorganization of the existing kitchen

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and catering work spaces and equipment, replacement of an existing roll-up door with a new CMU block wall, installation of a new self-contained walk in refrigerator/freezer unit on the existing loading dock, associated mechanical, electrical and plumbing (MEP) improvements to accommodate the new kitchen equipment and refrigerator/freezer unit.

Companies that have already submitted for this prequalification application that closed on March 19, 2019 do not need to resubmit. The City is seeking additional contractors for this prequalification application.

The competitive bid process for this project will be phased as follows:

PHASE 1: MANDATORY COMMERCIAL KITCHEN CONTRACTOR PREQUALIFICATION PROCESS

Prospective bidders for the Salem Convention Center Kitchen Improvements Project must prequalify with the City through this process in order to bid on this project. The City will not accept or consider a bid submitted from a bidder that has not been prequalified through the City's prequalification process.

Prequalification application documents may be obtained by registering on the Oregon Procurement Information Network (ORPIN) website and downloading them. Bidders shall consult the ORPIN system regularly until closing date and time to avoid missing any notices. To register on ORPIN go to <http://orpin.oregon.gov/open.dll/welcome>. The City shall advertise all Addenda on ORPIN. Prospective bidders are solely responsible for checking ORPIN to determine whether or not any Addenda have been issued. Bid documents will not be mailed to prospective Bidders.

Completed prequalification application forms for prospective contractors will be received during regularly scheduled City business days between the hours of 8 a.m.-12 p.m. and 1 p.m.-5 p.m. (Local Time) until, but not after 2:30 PM, Tuesday, April 23, 2019, at the Contracts and Procurement Office 555 Liberty Street SE, Room 330, Salem Oregon 97301. One original and five copies of the prequalification application form shall be submitted in a sealed envelope entitled "BIDDER PREQUALIFICATION APPLICATION FORM FOR SALEM CONVENTION CENTER KITCHEN IMPROVEMENTS PROJECT-Bid No. 189173."

Prequalification application forms received after the time and date noted above will not be accepted. Prequalification application forms delivered to an office other than the office identified above will not be accepted. It is the sole responsibility of the party making the submittal to ensure the response is received at the designated location on or before the deadline.

Those submitting completed prequalification application forms meeting the requirements established on the application will be notified by the City that they are prequalified. Those found to be not qualified will be notified by letter of their status. The City is the sole judge in determining qualification and reserves the right to reject any or all submittals. Prequalification application forms received through this process will be considered public documents.

PHASE 2: BID PROCESS

At the conclusion of Phase 1 for this project, bid documents will be made available on ORPIN. Only those contractors that have successfully prequalified for this project may submit a bid for this Project. The anticipated date for availability of bid documents is April 2, 2019.

The City of Salem will receive sealed bids from qualified contractors between the hours of 8 a.m.-12 p.m. and 1 p.m.-4 p.m. (Local Time), but not after 2:30 p.m., Tuesday, TBD, at the Contracts and Procurement Office, 555 Liberty Street SE, Room 330, Salem, Oregon 97301.

The bid documents provided to prequalified prospective bidders for this project will include bidding instructions that meet the requirements of Oregon Revised Statute (ORS) Chapter 279: Public Contracting, and the City's Public Contracting Rules. These bidding requirements include, but are not limited to, ORS 279C.370 First-Tier Subcontractor Disclosure; ORS 701.021 Construction Contractors Board, State Landscape Contractors Board requirements, and bond requirements; and ORS 279C.800 Prevailing Wage Rates.

Any objections to or comments upon either phase of this competitive bid process must be submitted in writing to the office of the Contracts and Procurement Division Purchasing Manager, 555 Liberty Street SE, Room 330, Salem, Oregon 97301. Objections to Phase 1 must be received no later than 5 p.m., March 8, 2019.

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Technical questions regarding this project shall be directed to Luke Gmazel, P.E., Project Manager at 555 Liberty Street SE, Room 325, City Hall, Salem, Oregon 97301, telephone number 503-588-6211.

Questions pertaining to this competitive bid process shall be directed to Shawna Self, CPPB Manager, Contracts and Procurement, 555 Liberty Street SE, Room 330, Salem, Oregon 97301.

Human Rights: It is the express policy of the City that no person shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity on the grounds of race, religion, color, national origin, sex, marital status, familial status or domestic partnership, age, mental or physical disability, sexual orientation, gender identity or source of income as provided by Salem Revised Code Chapter 97, Title VI of the Civil Rights Act of 1964 and other federal non-discrimination laws. The City's complete Title VI Plan may be viewed at www.cityofsalem.net. Successful bidder agrees to comply with all applicable requirements of federal, state and local civil rights and rehabilitation statutes, rules and regulations if awarded a contract by the City.

Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the successful bidder for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Successful Bidder of the Successful Bidder's obligations under this contract, Salem Revised Code Chapter 97, Title VI of the Civil Rights Act of 1964, and other federal nondiscrimination laws.

The City will provide ADA accommodations upon reasonable request to the Contracts and Procurement Manager.

The City of Salem is an Equal Employment Opportunity Employer.

CITY OF SALEM

Shawna Self, CPPB, Manager
Contracts and Procurement Division

Delivery Requirements

Payment Terms

Net 30

Payment Term Comments

FOB

(Not Applicable)

Delivery Comments